

Leadership Development Plan Template

This Leadership Development Plan template is designed to help you reflect on your current leadership strengths, identify areas for growth, and define actionable steps to enhance your leadership capabilities.

1. Leadership Vision Statement

- ☐ Describe the kind of leader you aspire to be. Include your core values and leadership philosophy.

2. Current Strengths

- ☐ List 3–5 leadership strengths or behaviors you currently demonstrate well.
- ☐ Include specific examples if possible.

3. Areas for Development

- ☐ Identify 2–3 areas where you would like to improve or grow as a leader.

4. Development Goals (SMART)

- ☐ Write specific, measurable, achievable, relevant, and time-bound goals related to your leadership development.

5. Action Plan

- ☐ What actions will you take to develop each goal? (e.g., training, mentoring, reading, practice)
- ☐ List resources or support you need.

6. Milestones and Progress Checkpoints

- ☐ Define how you will track your progress and when you will review your plan.

7. Reflection and Feedback

- ☐ How will you gather feedback on your leadership growth?
- ☐ Reflect on lessons learned and how you will apply them.